Format No.2

ON BANKS LETTER HEAD

.....

FORMAT OF BANKER'S CERTIFICATE/LINE OF CREDIT LETTER

[TO BE ISSUED IN THE LETTER HEAD OF THE BANK BRANCH]

Reference Number (SL.No) Place:

Date:

To:

[Name & Address of the beneficiary]

This is to certify that Mr./M/s.[name of the customer] having his/ their registered / administrative office at_____ _____is a customer of our Bank and is/ are engaged in[nature of activity].If the said customer is allotted / awarded with_____[brief details of works], we may extend credit facilities upto Rs_____lakh, to meet his/their working capital requirement towards the execution of the said work order as per the Loan Policy of the Bank.

This certificate is valid upto three months from date of issue, that is upto dd/mm/yyyy.

Yours faithfully,

BRANCH MANAGER.